

# Policies

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Website: [bradbradleyphotography.com](http://bradbradleyphotography.com)

(effective April 10, 2017)

## **Hours of operation**

Friday - 6:30 pm - 12:30 am

Saturday - 9:00 am to 9:00 pm

Sunday - 1:30 pm to 8:00 pm

## **Guarantee and Returns**

All work performed by Brad Bradley Photography comes with a 100% satisfaction guarantee. In the event you are not happy with the finished product, simply contact me and return the unsatisfactory product, indicating the reason for the return, and I will quickly redo the work at no cost to you.

## **Deposit, Final Payment, Cancellation, and Liquidated Damages**

A \$50.00 deposit is required in order to book any photography session and will be applied to your order of prints and products. Final payment is due and payable prior to the ordering of any photographs or products unless otherwise specified in writing. No rights are granted until timely payment is made in full. If, at any time prior to the date of the photography session, you decide you no longer require the services of Brad Bradley Photography, you may cancel the agreement. In the event of cancellation or if you fail to show up at the scheduled session time, liquidated damages shall be charged in the reasonable amount of \$50.00

Deposits paid utilizing the on-line booking system are fully refundable and no liquidated damages charged if, during the initial consultation, you decide to not enter into an agreement with Brad Bradley Photography.

A \$50.00 session fee is required for all photography sessions, with the exception of packages, in order to cover travel time and the time to conduct the actual photography session. If your final print and product order totals \$150.00 or more, the \$50.00 session fee will be waived.

## **Retouching**

All finished photographs are reviewed for minor retouching such as blemishes, etc. More advanced retouching such as braces removal are charged on a "per head" basis by the lab and will be charged as per the lab's prices for such services.

If you desire retouching services, please make this known during the Proofing session

## **Rescheduling**

In the event you need to reschedule, every effort will be made to accommodate your request but there is no guarantee that the date you request will be available.

## **Travel Expenses**

For all photography sessions, travel outside of the immediate area surrounding Shreveport-Bossier City will incur travel expenses in the amount of \$0.50 per mile (round trip).

## **Methods of Payment**

Brad Bradley Photography accepts all major credit/debit cards as methods of payment. Personal checks will be accepted but no products will be delivered until a minimum of 10 days have passed since the deposit of the check. There is a \$35.00 service fee for returned checks.

## **Payment Plans**

Upon request, payment plans are available. In order to have an approved payment plan set up, a minimum of 50% of the final payment must be paid by check or credit card with the balance being scheduled over a 3 month period. A valid credit card must be on file with Brad Bradley Photography and will be automatically debited on the first day of each month, beginning on the first month following completion of service.

## **Delivery of Finished Products**

The goal at Brad Bradley Photography is to have your photographs ready for proofing in 1 week following the photography service. Once photographs have been approved and products selected, you can expect delivery within 1 week. In the event your proofs and/or finished photographs are delayed, you will be contacted and given an updated schedule for delivery.

You will receive a digital copy of each image selected as part of a package and/or product. Additional selections from your photography session may be chosen to be provided digitally and will be edited at an additional cost of \$50.00 per hour.

## **Weather**

Final determination for cancellation in the event that inclement weather precludes us from completing your scheduled session will be made by Brad Bradley Photography. Your session will be rescheduled to the first available date.

## **Retention of Files**

All effort will be made to ensure your files are archived. Brad Bradley Photography shall have no liability in the event that photographic materials are damaged without fault on the part of Brad Bradley Photography.

## **Copyright**

Unless otherwise specified, it is understood that any and all rights to proofs and final or sample prints shall remain the property of Brad Bradley Photography and may be used for advertising, display, or any other purpose deemed appropriate. Digital copies of all finished photographs will be provided to the Client in a low-resolution format and are licensed without restriction for the client's personal use in emails, social media sites, or any other digital media format that does not involve monetary gain by the client.